

# Equipment Order Form

EVENT NAME Forever Young Senior Festival

COMPANY NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_

- Order form must be received by **September 30<sup>th</sup>** to qualify for in-advance pricing
- Booths have 8' Back Drapes and 3' Side Drapes & include 1 Skirted Table and 2 Chairs

<u>Quantity</u>	<u>In Advance</u>	<u>On Site</u>	<u>Total Amount</u>
_____ Carpet: 9' x 10 ( <i>black, grey, blue</i> )	\$35.00	\$60.00	_____
_____ Plain 3' x 8' Table	\$12.00	\$15.00	_____
_____ Draped 3' x 8' Table ( <i>black, green, blue, white</i> )	\$40.00	\$60.00	_____
_____ Chair	\$ 2.00	\$ 3.00	_____
_____ 110v Power Hook-up (Per Plug)	\$40.00	\$60.00	_____
_____ 220v Power Hook-up (Per Plug)	\$60.00	\$100.00	_____
_____ Booth Vacuuming (10x10 booth)	\$20/show		_____
*If you have a booth that's larger than a 10x10 & you're interested in vacuuming, please call for pricing.			
_____ Forklift/High Reach	\$50/hour (1 hr. min)		_____
_____ High Reach	\$50/hour (1 hr. min)		_____
_____ Internet (hardwire)	\$150	\$250	_____
_____ Internet (wireless)	\$50	\$75	_____
_____ Phone Line	\$125	\$200	_____
	SUB-TOTAL		_____
	5.5% STATE TAX		_____
	TOTAL DUE		_____

**Payment must accompany all advance orders.**

Return completed form to: PMI Show Department  
 PO Box 10567  
 Green Bay, WI 54307-0567

Credit Card Information  
 Visa or Mastercard

Exp. date \_\_\_\_\_ 3 digit code \_\_\_\_\_  
 Name on Card \_\_\_\_\_

Make check payable to: PMI SHOW DEPT.  
 Phone: (920) 405-1199 • Fax: (920) 494-6868